



## **DIRECT DEPOSIT - Instructions**

River Valley Credit Union accepts Direct Deposit from any company, organization, or government agency. If your company is a River Valley sponsor, it already offers direct deposit and/or payroll deductions. Ask your payroll department about how to get started.

OR print the attached form, have it signed by a River Valley Member Service Representative, and give to your Payroll Department.

**You'll need the information below to complete the form:**

- **River Valley Credit Union - Routing Number: 2422-7871-3**
- **Checking and/or Savings Account Number(s)** – located on your statement or ask a branch employee. For your protection, River Valley does not give account numbers over the phone.
- **Funds Availability** – Funds from your Direct Deposit will be available as soon as they are received by River Valley Credit Union and electronically deposited into your account. Your employer should be able to tell you their schedule for transmission of payroll funds. Payrolls that are transmitted electronically via ACH, contain instructions from the issuer with specific date of posting. They cannot be posted before that date.

**Direct Deposit Information for your employer or agency:**

River Valley Credit Union  
505 Earl Boulevard  
Miamisburg, OH 45342  
937-859-6260  
Routing Number: 2422-7871-3

**Form attached (below)**